**Penzance Community Link Forum Meeting**

Held at 7:30pm on 6th December 2018 at the Penzance Town Council offices

**Attendees**

Susan Stuart (SSt) – PZNP

Katherine Uren (KU) – Gulval

Georgina Thorne (GT) – Eastern Green

Peter Kingston (PK) – Eastern Green

Nigel Davis (ND) – Newlyn, Mousehole

Dick Cliffe (DC) – PZ Town Mayor

Stephen Reynolds (SRe) – Heamoor

Jane Lambert (JL) – Heamoor

Bonnie Jackson (BJ) – Heamoor/Alverton

Karen Baker (KB) – PZTC Alverton

Sue Bosworth (SB) – Newlyn

Sue Rogers (SRo) - Paul

**1 Apologies**

Trish Hewitt (TH) – Comms, PZNP

Tim Pullen (TP) - Mousehole

Hester Hunt has notified the group saying she will be stepping back from her Mousehole role as other members of the Mousehole community have indicated that they would be willing to take the process forward.

**2 Notes from Last Meeting**

 All accepted. Signed by DC as a true and accurate record.

**3 Actions**

* + Community Events – SR – Costcutter and Sportsman’s Arms have both agreed to accept completed questionnaires**. Complete.**
	+ Penzance drop-in venue availability – Jess Colliver has agreed we can use the new Community Hub on Saturday 15th along with the previous M&Co site. **SSt to communicate arrangements to all.**
	+ Draft 200-word Vision for Mousehole drafted by Hester. **Complete.**
	+ SSt to draft Penzance Centre – **ongoing**, to be brought to next meeting.
	+ Hester to contact Caroline White re. being a Treneere rep – **DC to ask Hester for update.**
	+ WAC in Treneere have an open day on 13th Dec, **SSt to attend with info for Liz Lewis.**
	+ SR to circulate census data and links – **complete.**
	+ SSt to work with Trisha Hewitt to produce short exec summary for handouts – not an immediate action, **ongoing, to be drafted before Xmas and sent round for comment.**
	+ DC/SSt to find graphic designer. SSt has spoken to designer who did previous mailshot, **meeting him with Keith Bell & Trisha Hewitt next week.**
	+ Lavigne Lonsdale sending redacted version of spatial study to SSt to upload on CLF Dropbox. **Ongoing, SSt chased again, still waiting.**

**4 Update on Community Engagement**

 **(a) Drop ins**

 2 afternoon public meetings & an evening in Heamoor all went very well. People came back to a second meeting to continue discussions – very positive. Second public meeting at Mousehole was very well-attended, mixed views but broadly positive. 5 local residents want to get involved including Jonathan Bradley who runs a community engagement business – SSt to follow up. JK to input questionnaires. 2 more Newlyn drop-ins were originally planned for this week alongside a re-presentation of the Harbour proposal but couldn’t be organised in time with the local participants. A joint event with the Harbour proposal is planned during the first 2 weeks of January 2019; SB to speak to Hannah or Nick regarding this. Town Centre drop-ins being organised with Jess Colliver at the Community Hub. SSt going to Treneere next week. Facebook post needed on PZ News and PZNP pages re-prompting people to click on questionnaire link/return completed questionnaires. SSt to get more flyers/posters done regarding this. JK to put downloadable version of survey on website.

 **Action – SSt/JK/SB**

 **(b) Schools**

 Alverton school came to the EXPO having done work on the Neighbourhood Plan in school and SSt has gone to speak to them in assembly. This has been taken as an example of good practice by the Growth Board; children attended this and presented to the meeting with a film made in conjunction with CRCC. The children were interested in social issues such as homelessness and plastic-free and wanted more outdoor activity areas suitable for smaller children.

**5 Data Analysis**

 People need to be encouraged to hand in any unsubmitted questionnaires so that data can be fully analysed. GT to approach Tesco to see if they will store questionnaires. JK to send weekly update of data results to all.

**6 Plan Structure & Drafting**

SSt has sent round headings in advance of the meeting.

KU has looked at PZ Town Centre & harbour section which needs to be a separate section from wider Built Environment and focus on regeneration & conservation.

 SSt has added an optional heading, “Sustainability Appraisal”. (The other headings are mandatory.) To be kept in as a heading for now and considered as the Plan develops. SR – Centre for Sustainable Energy and Friends of the Earth both have a guide for Neighbourhood Plans, SR to distribute. Plastic Free Penzance have also been approached (and can link us to Surfers Against Sewage). GT – Archie Browns could help with this. SSt to speak to James Hardy/Sarah Furley to see if there is a good example of a Sustainability Appraisal section we can look at. GT – recycling instructions aren’t clear; Cornwall Council need to rectify this. KU – do we request a new recycling centre within Penzance? Nearest one is St Erth. SSt – as a new addition to the Plan we would have to consult thoroughly on this but very good idea. SR is speaking to Rachel from PFP over Christmas and will report back at the next meeting.

 **Action: SSt/SR**

All please look at Natural Environment section and get back to SR/JL before next meeting with suggestions and any photographs/maps.

 **Action: ALL**

 SSt has written to Edward Bolitho re. green buffer and will do the same with Jelberts regarding Ponsondane Field, KU to send more info to SSt regarding this.

 **Action: SSt/KU**

**8 AOB**

SSt – SR did an excellent summary of the latest Committee on Climate Change report and there will be a presentation on this at the next Placeshaping group along with potential funding routes. **SR to forward summary to all.**

SSt/DC attended House of Lords Select Committee regarding future of coastal communities; inward investment is not particularly attractive without a Shoreline Investment Strategy. SR – Neighbourhood Plans are increasingly expected to put climate change at the heart of their policies. There must be a designated Coastal Change Management Plan (Newquay have already done this). **SSt/DC to action this.**

DC – Mayor’s Drinks taking place on Friday 14th December at the Exchange Gallery, all welcome.

**Date of Next Meeting: 3rd January 2018, 7:00pm**