**Penzance Community Link Forum Meeting**

Held at 7:30pm on 28th February 2019 at the Penzance Town Council offices

**Attendees**

Susan Stuart (SSt) – PZNP

Katherine Uren (KU) – Gulval

Nigel Davis (ND) – Newlyn, Mousehole

Dick Cliffe (DC) – PZ Town Mayor

Stephen Reynolds (SRe) – Heamoor

Jane Lambert (JL) – Heamoor

Karen Baker (KB) – PZTC Alverton

Sue Rogers (SRo) – Paul

Caroline White (CW) – East Penzance

Georgina Thorne (GT) – Eastern Green

Bonnie Jackson (BJ) – Heamoor/Alverton

Tim Pullen (TP) - Mousehole

1. **Apologies**

None

**2 Minutes of Last Meeting**

Minutes from 14th February signed as a true and accurate record by DC.

**3 Actions and Matters Arising**

* Graphic Designer – no update as yet, **ongoing**
* SSt contacting R Jelbert re. green buffer – **ongoing.**
* Look at Newquay Change Management Plan – **ongoing.** Confirmed at Placeshaping that Mounts Bay has already confirmed a Coastal Change Management Area.
* CW/SSt to discuss Treneere. **Ongoing**. Meeting next week at Lescudjack Centre with Treenere & Penalverne residents.
* DC waiting on second homes information from Cornwall Council.
* SR/TP/AB to facilitate discussion of housing sites/green buffers after Mousehole village meeting – **ongoing.** Mousehole meeting being held tonight, walk-around of area next Sunday afternoon.
* Heamoor questionnaire – **complete,** distributed by hand and online by the end of the weekend. Results pending.
* Newlyn community engagement – **ongoing** (see below).
* Schools – Trisha Hewitt has begun revisiting schools to continue engagement. **Ongoing.**
* Julia to add previous minutes to PZNP website. **Ongoing.**
* Lou’s Shoes – use of window for vinyl; **ongoing**.
* Dark Skies – SR waiting to hear back from Sue James – **ongoing**. Also had contact from St Just Neighbourhood Plan and SR will be meeting with them next week.
* Air quality monitoring – DC to get update from Tim Dwelly – **ongoing**.
* Note of thanks to be sent to Andy Beard – **SSt, ongoing.**

**4 Community Engagement (10 mins)**

 Town Centre – 200 people attended drop-ins over 4 days, generally a positive response with lots of questionnaires being completed and returned. Several people keen to be actively involved; John Forsythe is in central Penzance and is interested in joining this group. Helen, Newlyn resident is also keen to be involved. 2 Landscape Architects are also interested in forming a mini working party on the Harbour Car Park to put ideas into a visual format.

Newlyn drop-in is taking place on 6th March, 4-6pm drop-in followed by an open meeting at 6pm with Q&A. Newlyn Councillors and Jim McKenna have been distributing posters and leaflets, 30 questionnaires filled in online.

**5 Schools (5 mins)**

Trisha Hewitt is getting back into contact with Heads of Schools and progressing this.

**6 Comms Strategy (10 mins)**

SSt/Trisha Hewitt working on this and will report on it at next meeting. Focusing on how to report on feedback from different areas to show how consultation is going.

**7 Plan Policy Drafting (KU)**

SSt - New Neighbourhood Plan Liaison Officer replaced Sarah Furley and attended drop-in sessions. Very proactive and happy to help refine policies and work on structure of plan. Meeting planned for next Thursday to look at plan structure, NPLO can attend if meeting is held mid-afternoon. Proposed time 3pm – 5:30pm, venue tbc, all who can attend please come along.

* KU – general questions distributed beforehand. Draft contained lots of very specific aspirations etc. which cannot all be taken forward by Planning.
* Hayle have a complimentary Community Action Plan to help take the project forward. The purpose is to pick up the things which cannot be delivered through planning policies but may be deliverable through regeneration groups, partnerships etc. At present Penzance has all of this under the Neighbourhood Plan which keeps it all together – introducing another Plan may confuse people.
* GT – how do we work with Highways to achieve project delivery without a financial commitment from them? Transportation Infrastructure Study is due in 2020 so we can apply to influence this spend.
* Map was used effectively to show areas of priority in the Local Plan and can be used similarly in the Neighbourhood Plan.
* Introduction to written document needs to have general approach to help simplify process. “Achieved by” is important.

*(Tim Pullen left at this point)*

* A page for each of the communities with their individual Plans could be accompanied by a shorter general Plan explaining what each of the groups are and why they are relevant, and a contents section for the detailed Plan to signpost people to specific sections. Colour-coding could be used effectively alongside graphics to make it more accessible.
* Land Use section – SRe – coastal defence work areas will need planning permission, e.g. currently planned Long Rock enhancement. This would also affect the cycle and coastal paths, including through the Penlee Quarry development. Routes would need to be safeguarded through Planning and hubs along the route looked at to make sure they were in an appropriate place and complimentary to existing routes. Local Plan can be referred to throughout if areas of priority coincide in both Plans.
* PZ Spatial Study needs to be incorporated into the Neighbourhood Plan as it came out of the first round of consultations.
* Town Centre needs a separate section to put all issues in one place. Harbour and Newlyn also need their own sections. This is essential to make the Plan readable as they are all big sections. (The Town Centre area is identified in the Local Plan. Does this need revisiting for the Neighbourhood Plan, taking into account retail and changes over the past few years?)
* Division of areas needs to be carefully considered. Policies will relate to whole Parish with pictures illustrating how this is applied to individual communities.
* “Penzance Town Centre, Harbour and Waterfront” agreed as a section.
* Housing objectives – how to promote these? Most of this is covered in the Local Plan so this needs explaining, along with how the Neighbourhood Plan will show an emphasis on Penzance. Community Involvement Plan on larger developments is a flagship policy and also needs linking to the Local Plan with more specific requirements for Penzance.
* Need to clarify that housing schemes etc. can be initiated by local community - not just responding to existing planning policies.
* A policy can be included regarding HMO’s to say they will only be included “if they cause no harm to the area” etc, taking issues such as parking into account. There is currently no planning requirement.
* General section on economy of Parish as a whole to be included.

**8 AOB**

**ND** – for discussion at next meeting; Penzance night-time economy is non-existent. Hayle Neighbourhood Plan included cafes, bars etc. which didn’t require planning. Market Jew Street has nowhere like this.

Consultation process will continue and feedback will be incorporated as Plan is being written.

**Date of Next Meeting: Working group - 7th March 2019, time tbc**

 **Full meeting – 14th March 2019, 7:00pm**