

Neighbourhood Planning (NP) Guidance

Process	Action	Cornwall Council Role
Getting Started	<ul style="list-style-type: none"> Consider whether a NP¹ is right for your area Test and establish community support Set up a NP group/team Decide on the type of NP that's right for the area Decide on the plan area and apply to Cornwall Council to designate it Draw up an action plan including timescale to produce plan 	<ul style="list-style-type: none"> Cornwall Council agree & designate plan area Give guidance on consultation/involvement techniques
Developing a Vision & Objectives	<ul style="list-style-type: none"> Gather relevant information e.g. parish plans, research Identify the areas strengths and weaknesses Draft the vision & objectives Check for conformity with Council's strategic policies Check draft vision and objectives with community 	<ul style="list-style-type: none"> Provide technical advice e.g. Sustainability**appraisal/ Sustainable Environment Assessment/Strategic*** Flood Risk Assessment Ask right questions Support consultation
Developing the Plan	<ul style="list-style-type: none"> Develop policies and an implementation plan Finalise the draft of the NP Check for conformity with strategic policies Check draft NP with community and other stakeholders 	<ul style="list-style-type: none"> Legal compliance check (LPA)
Independent Examination*	<ul style="list-style-type: none"> Usually written reps Not binding Can recommend modifications Refer to referendum 	<ul style="list-style-type: none"> Appoint examiner Fund examination Agree modifications
Referendum*	<ul style="list-style-type: none"> Simple majority (50%+) 	<ul style="list-style-type: none"> Organise referendum Fund referendum
Adoption*		<ul style="list-style-type: none"> Adopt as part of Local Development Framework

NP¹ - Neighbourhood Development Plan, Neighbourhood Development Order, Community Right to Build

* Statutory Council responsibility for process

** Links to other agencies e.g. Environment Agency, Natural England

*** Advise on national legislative requirements to ensure legal compliance

There is additional guidance for Local Members on the PAS website: <http://www.pas.gov.uk/pas/aio/1256514>

Other National Support Programmes who have received funding under the "Supporting Communities and Neighbourhoods in Planning" scheme include:

1. The Building Community consortium <http://locality.org.uk/news/building-community-consortium-selected-communities-shape-local-development/>
2. Royal Town Planning Institute
3. Campaign to Protect Rural England
4. The Prince's Foundation for the Built Environment